

COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

(Abstract)

Internal Audit and Inspection Wing: Strengthening of Internal Audit – Inspection of Departments/Schools/Centres – Sanctioned – Orders issued.

INTERNAL AUDIT AND INSPECTION SECTION

No.IA&I/3/LFAC/2019

Dated, Kochi-22, 16.12.2019

- Read: (1) 27th Report of the Local Fund Accounts Committee (2016-19) – Recommendations – Paragraph 2.4.34
(2) Letter No.HEDN-B4/65/2019-HEDN dated 28.02.2019 of the Principal Secretary, Higher Education (B) Department, Government of Kerala
(3) Paragraph XV-Part II B of the Inspection Report of the Accountant General (2017-18)

ORDER

The Local Fund Accounts Committee, Government of Kerala had stressed the need of strengthening the Internal Audit Mechanism in the institutions under Local Administration and Higher Education Departments, as per reference (1) above and accordingly, the Principal Secretary, Higher Education (B) Department had directed to furnish action taken on the recommendations of the said report, vide letter read as (2). The Accountant General also has directed to strengthen the Internal Audit of the University as per reference (3) above, considering the volume of transactions in the University.

Audit Reports of several years mention objections like non-maintenance of essential registers and lack of re-conciliation of cash register with bank statements in the Departments due to which delay occurs in furnishing replies to the Audit Reports in time.

In this context, sanction is accorded by the Vice-Chancellor to the Internal Audit Wing of the University to perform periodic inspections in the Departments/Schools/Centres to check and ensure whether all the mandatory registers are being maintained properly and to furnish reports, as a corrective measure prior to the audits of Kerala State Audit Department and the Accountant General so that the afore mentioned delay in furnishing replies to the Audit Reports can be minimized. Sanction is also accorded to constitute a core group of officials belonging to the Finance Wing for this purpose. Accordingly, an inspection team under the guidance of the Finance Officer, supervised by the Joint Registrar (Finance) and the Assistant Registrar including one Section Officer and two Assistants of the Finance Wing nominated by the Finance Officer shall visit the Departments/Centres/Schools.

The Heads of the Departments/Centres/Schools are requested to make the relevant registers and other documents available for the audit team for examination. A proforma in this regard shall be sent to the Departments/Schools/Centres prior to the inspection. The duly filled up proforma may be handed over to the inspection team at the time of visit.

Orders are issued accordingly.

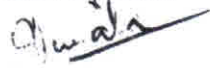
Sd/-

SUDHEER M.S.
FINANCE OFFICER

To

1. The Heads of Departments/Schools/Centres
2. The Principal, School of Engineering/Cochin University College of Engineering, Kuttanad & The Director, Kunjali Marakkar School of Marine Engineering.
3. The Joint Director, Kerala State Audit Department.
4. The Finance Officer
5. All Joint Registrars/Deputy Registrars/Assistant Registrars.
6. PS to the Vice-Chancellor/PS to the Pro-Vice-Chancellor/PA to the Registrar/
PA to the Finance Officer
7. Day file/Stock file/File copy

Forwarded / By Order


SECTION OFFICER (IA&I)