

# COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

(Cochin University P.O., Kochi-22)



No. Payroll (A)/Onam/2020

KOCHI-22

Dated: 27.08.2025

## **CIRCULAR**

Sub:- Festival Advance 2025 - Collecting willingness from employees - reg:

Ref :- 1. G.O.(P).No.108/2025/Fin Dated 26.08.2025

2. U.O.No.CUSAT/AD(G).G4/3521/2025 dated 27.08.2025

The Government of Kerala vide reference above (implemented vide U.O.No.CUSAT/AD(G).G4/3521/2025 dated 27.08.2025) have decided to sanction festival advance to all regular employees towards Onam 2025. The advance can be availed in multiples of Rs.1000/- upto a maximum amount of Rs.20,000/-.

**Those employees who are in need of the Festival Advance *only*** are requested to submit their willingness along with the required amount of advance through google form, the link for which has been circulated to all through e mail and also the same is available in the finance website - finance.cusat.ac.in .

The requests for Advance shall be submitted through google form **on or before 05.00 PM on 31/08/2025.**

<https://forms.gle/qYbaA3pS4TyP39cR9>

**Ranjit G \***

Assistant Registrar

\* This is a computer generated document. Hence no signature is required.