

കൊച്ചി ശാസ്ത്ര സാങ്കേതിക സർവ്വകലാശാല
COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

No. Fin 1/ Budget Estimates (BE)/2023-24

Kochi-22

Dated: 11.01.2023

Circular -BE 2023-24(Reminder)

Sub:- Budget Estimates 2023-24-Submission of Proposals -Reminder-reg

Ref :- Circular dated 19.11.2022

A Circular referred above inviting Budget Proposals for the year 2023-24 was sent to all Departments/Sections/Centres/Schools vide paper read above. But, even as on this date few Departments /Centres/Schools has not reverted positively.

It may also be noted that certain Departments/Schools/Centres have not furnished the details of projects implemented, seminars conducted, their achievements etc.

Hence, this may be also treated as a gentle reminder for submitting the above mentioned details, even though the proposals for the year 2023-24 were submitted.

It may please be noted that the Departments /Sections /Centres /Schools those who have not submitted the proposals may kindly furnish the Budget Estimates for the year 2023-24 at the earliest, on or before **13.01.2023**, for finalising the BE 2023-24, failing which may lead to the diminishing of funds under the required Budget Heads.

Kindly treat the matter as **most immediate.**

Sudheer M S *

Finance Officer

To

1. All Directors/Heads of Schools/Departments/centres/offices/sections.
2. The Principals/Directors- SOE/CUCEK/KMSME
3. The University Engineer/University Librarian/Planning & Development Officer/Director (PR&RP/IQAC)
4. Statistical Officer/IRAA/PL.B/PL(UGC)/Exam C/Exam M/Academic A,B,C/Admin A,D,E,F,G Sections
5. PS to VC/PS to PVC/PA to Registrar/PA to FO

6. Day File/Stock File/File copy

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