

കൊച്ചി ശാസ്ത്ര സാങ്കേതിക സർവ്വകലാശാല
COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

No. Accts1/so/misc/2020

KOCHI-22

Dated: 24.12.2022

CIRCULAR

Sub:- Verification of Income tax PAN and GSTIN - Reg

It has come to the attention of the undersigned that schedules of TDS on income tax and TDS on GST are being forwarded with the wrong income tax PAN / GSTIN. Even the PAN/GSTIN of the university are being filled in the space provided.

It is hereby requested that all signatories should take the utmost care while furnishing the PAN / GSTIN as it is not possible to file the IT / GST returns without the proper number, which in turn attracts an 18% fine. A copy of the PAN card or Bill / Invoice with the GST number should be attached along with the schedules while forwarding the same to the accounts section. Otherwise, the concerned officer in-charge should certify the accuracy. The audit section should also verify the same before forwarding to the accounts section.

Sudheer M S *

Finance Officer

* This is a computer generated document. Hence no signature is required.